### **C2D3 Event Sponsorship Report 2020**

### Please complete this form and return, along with a list of attendees, copies of any publications or other project outputs, to coordinator@bigdata.cam.ac.uk

### The report MUST be received within one month of the event

|  |  |
| --- | --- |
| **Report date** |  |
| **Applicants**Title, name, role, department |  |
| **Event organiser**(if different from above)Title, name, role, department) |  |
| **Event organiser email** |  |
| **Event organiser phone** |  |
| **Type of event**For example, workshop, training, conference etc. |  |
| **Title of event** |  |
| **Event date and location** |  |
| **Names of partner institutions or individuals involved** |  |
| **Brief description of event**(max 100 words) |  |
| **Main conclusions arising from the event**(max 100 words) |  |
| **Recommendations and learnings from the event**(max 100 words) |  |
| **Outcomes and outputs**For example: new collaborative networks; outline of a funding proposal; a white paper or roadmap; publications or resources (including journal articles, special issues, websites)Copies of outputs should be attached to the emailed report.(max 100 words) |  |
| **Copies of outputs should be attached to the emailed report** | Yes / No / N/AIf no, why? |
| **Recommended next steps to follow up the event**Including but not limited to, estimated scale of funding required |  |
| **List of attendees** | List to be provided as a separate attachment to the emailed report, including a breakdown of the attendees:* Cambridge staff
* Cambridge students
* Other academic institution staff
* Other academic institution students
* Industry
* Other
 |
| **Any other comments** |  |
| **Will any funds be returned to C2D3?**If yes, please state the amount |  |
| **Financial summary**

|  |  |
| --- | --- |
| **Expenditure Category** | **Amount (GBP)** |
| Travel and subsistence |  |
| Venue and equipment hire |  |
| Catering costs |  |
| Staff costs |  |
| Student support |  |
| Other (please state expenditure type) |  |
| **Total** |  |

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